

# Reigate School

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5th March 2021

Dear Parents and Carers

We are very much looking forward to having the children back in school. As mentioned previously the return will be very similar to how it was when they were last in school but with masks also required in classrooms. Please ensure your child has a mask (and a spare) with them each day in school.

There will be an extended form time on Monday so that children are reminded of the safety measures and guidelines to follow. Please see an overview of these below:

## The timings of the school day

8.45am - 9.00am	Registration
9.00am - 10.00am	Period 1
10.00am - 11.00am	Period 2
11.00am - 11.30am	Break
11.30am - 12.30pm	Period 3
12.30pm - 1.00pm	Lunch
1.00pm - 2.00pm	Period 4
2.00pm - 2.55pm/3.00pm/3.05pm	Period 5

- Children are to wear school uniform. Please refer to the uniform policy on our website. Please pay particular attention to general uniform, nail, hairstyles etc. On days they have PE (and Dance in years 7 and 8) they should wear their PE kit.
- Children must enter via their separate gates. Years 7, 8 and 10 through the main gate and 9 and 11 through the bottom gate. Once in school, the children should make their way to their recreational zones until Form Time.
- Year 7 and 8 will leave at 2.55pm, Year 9 at 3.00pm and Years 10 and 11 at 3.05pm. All children should leave via their nearest exit point.
- Children will be taught in their normal teaching classrooms. This will allow them to experience their subjects in their specialist teaching rooms which will be beneficial particularly in the more practical subjects.
- Lunch will be available for Years 7-9 from the main canteen and Years 10 and 11 from the Pitstop with a slightly more limited menu than normal. **If Years 10 or 11 would like one of the £2.45 main meal options for lunch they will need to pre order at break time at the Pit Stop so that these can be arranged.** Just a reminder that we are a cashless school so please check our child's lunch account online to ensure they have enough funds should they wish to purchase food in school. Children may of course bring their own lunches and more seating areas around the school have been provided along with water fountains to keep children in their social bubbles.
- Hygiene and cleaning procedures will be in place after each lesson to ensure children are arriving at a clean room.
- Children will be released from classrooms at staggered times within each department to reduce corridor congestion.
- There will be an increase of signage around the school informing children to walk on the left or to allow for a one-way system where possible.
- Recreational bubbles will remain in place, the children will still continue to spend breaks and lunches in zoned areas.

Cont/

As before the children should still:

- Stay at home if they have any of the symptoms of coronavirus.
- Isolate for 10 days should they or any member of their household test positive.
- Sanitise / wash their hands as frequently as possible.
- Avoid very close / touching physical contact with their peers.
- Wear a face covering.
- Be fully equipped for the school day. Sharing frequently used equipment is not permitted.

By adhering to these guidelines we can help in preventing the spread of the virus.

I am aware that the majority of children are excited to return to school but also aware that there will be some that are feeling particularly anxious. We will do our best to ensure that all children are supported with their return to school.

Yours sincerely

A handwritten signature in cursive script that reads "M. Alexander".

M Alexander  
Head of School