

Organization	Vacancy Title	Apprenticeship Standard	No of Vacancies	Town/City	Min. weekly Salary	Deadline for applications	Vacancy URL
Organisation	Business	Business	vacancies	rown/City	Salary	applications	
Woodcote	Administration	Administrator Level					Please click here for more vacancy
High School	Apprentice	3	2	COULSDON	185.00	21/09/2020	information
BEULAH	Apprentice	Business				,,	
JUNIOR	Administrative	Administrator Level		THORNTON			Please click here for more vacancy
SCHOOL	Assistant	3	1	HEATH	195.75	21/09/2020	information
J&S	Apprentice -	Carpentry and					Please click here for more vacancy
Maintenance	Carpenter	Joinery Level 2	2	Croydon	175.00	21/09/2020	<u>information</u>
East Croydon							
Medical	Receptionist	Customer service					Please click here for more vacancy
Centre	Apprentice	practitioner Level 2	2	Croydon	188.00	28/09/2020	information
SysFix IT		Infrastructure					Please click here for more vacancy
Support	IT- Apprentice	Technician Level 3	1	Croydon	250.00	01/10/2020	<u>information</u>
Edridge							
Road Health	Receptionist	Customer service					Please click here for more vacancy
centre	Apprentice	practitioner Level 2	1	Croydon	188.00	05/10/2020	<u>information</u>
Top Dec	Painting and						
Decorating	Decorating	Painting and	2		200.00	12/10/2020	Please click here for more vacancy
Limited GENTLE	Apprentice	Decorating Level 2	2	London	200.00	12/10/2020	information
DENTAL	Digital Marketing	Digital Marketing					Please click here for more vacancy
CARE	Apprentice	Level 3	1	CROYDON	180.00	12/10/2020	information
GENTLE	Apprentice	Assistant	-	CROTDON	100.00	12/10/2020	mornation
DENTAL	Accountant	Accounting (AAT )					Please click here for more vacancy
CARE	Apprentice	Level 3	2	CROYDON	180.00	12/10/2020	information
		Property					
St. Nicholas	Premises Assistant	Maintenance					<u>Please click here for more vacancy</u>
School	Apprentice	Operative Level 2	1	Croydon	180.00	12/10/2020	information
St. Nicholas	School	Customer service					Please click here for more vacancy
School	Administrator	practitioner Level 2	1	Croydon	160.00	12/10/2020	information



For more information on our latest Apprenticeship Vacancies please call the Apprenticeship Hub on 020 8686 5700 or you can email us at apprenticeships@croydon.ac.uk



## Apprenticeship Vacancy Weekly Update W/C 14<sup>th</sup> September 2020

Organisation	Vacancy Title	Apprenticeship Standard	No of Vacancies	Town/City	Min. weekly Salary	Deadline for applications	Vacancy URL
	Apprentice Administrative	Business Administrator Level					Please click here for more vacancy
Go2Games	Assistant	3	1	London	150.00	26/10/2020	information
Real Transfers	Apprentice Operations Assistant	Business Administrator Level 3	1	Croydon	135.00	17/08/2020	Please click here for more vacancy information
		Business		,		, ,	
Mighty men	Administrator	Administrator Level					Please click here for more vacancy
of valour	Apprentice	3	1	Croydon	195.00	21/09/2020	information
Perseid	Teaching assistant -	Teaching assistant					Please click here for more vacancy
School	Apprentice	Level 3	2	Morden	300.00	21/09/2020	<u>information</u>
J&S	Bricklayer						Please click here for more vacancy
Maintenance	Apprentice	Brickayer Level 2	2	Croydon	175.00	21/09/2020	information
Thompsons UK Ltd	Mechanical Manufacturing Engineering Apprenticeship	Engineering operative Level 2	3	CROYDON	200.00	28/09/2020	Please click here for more vacancy information
Blueman	Apprentice -	Plumbing and	5	CROTECIN	200.00	20/03/2020	Please click here for more vacancy
Plumbing	Plumber	Domestic Heating 3	2	Surrey	158.00	12/10/2020	information
Centronics	Apprentice Manufacturing Technician/Operator	Engineering operative Level 2	1	Croydon	206.25	12/10/2020	Please click here for more vacancy information
Mighty men of valour	HR Support Apprentice -	HR Support level 3	1	Croydon	175.00	12/10/2020	Please click here for more vacancy information





## **Registering Online – JustApply**

Croydon College advertise its apprenticeship vacancies via the JustApply, Croydon College website. The online JustApply service is free to join and will help you search for current vacancies available with Croydon College. Once you have applied for your chosen vacancy with Croydon College, we will be in contact to discuss the apprenticeship vacancy further or update your progress on your account.

To register a new account please go to <u>https://croydon.justapply.uk/register.html</u> and follow these steps:

- $\rightarrow$  Enter a valid email address and then re-enter it to confirm
- $\rightarrow$  Create an alphanumeric password of eight characters and then enter it again
- $\rightarrow$  You will then be asked for a CV, which you can upload from your computer or enter manually
- $\rightarrow$  Now you must fill out your personal details so we can stay in contact with you
- $\rightarrow\,$  Click 'Next' and then fill out the 'About You' information
- $\rightarrow$  Click 'Next' again and add your experience
- $\rightarrow$  On the next page you must enter what qualifications you have
- → Clicking 'Next' once more will take you to the 'Monitoring Information' page where you will be asked a few questions for us to gain an insight into how effective our services are. Then click 'Update'
- $\rightarrow$  You will now be asked to select the sectors you are interested in, then click 'save'
- $\rightarrow$  You are now ready to apply for our vacancies
- $\rightarrow$  On the top of the JustApply page click on 'vacancy search' and begin your search in finding your ideal job
- → Click on any of the listed vacancies for more information. Each listing gives details about the job, including the training, pay and the qualifications you will be working towards
- → Once you have found the position you want, applying is easy. The application form is simple, secure and reusable so you can respond to as many vacancies as you like and save your application forms. It is important that you fill the online application in with as much detail as possible, as this is your chance to stand out
- → You can view the status of your applications and manage them online through the 'applied vacancy list' section. Make sure you check your account regularly for update



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