

### CAREERS PROVIDER ACCESS POLICY 2023-2024

#### Introduction

This policy statement sets out Reigate School's arrangements for managing the access of providers to children at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Reigate School endeavours to ensure that all students are aware of all routes to higher skills and are able to access information on technical options and apprenticeships (Department of Education, July 2021: "Baker Clause": supporting students to understand the full range of education and training options, and the Provider Access Legislation, January 2023).

- Two encounters for pupils during the 'first key phase' (year 8 or 9) that are mandatory for all pupils to attend
- Two encounters for pupils during the 'second key phase' (year 10 or 11) that are mandatory for all pupils to attend

#### Child entitlement

All children are entitled to:

- find out about technical education qualifications and apprenticeship opportunities as part of a careers programme which provides information on the full range of education and training opportunities at each transition point;
- hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- understand how to make applications for the full range of academic and technical courses.

Reigate School fully supports the statutory requirement for our children to have direct access to other providers of further education training, technical training and apprenticeships. Reigate School will comply with the new legal requirement to put on at least six encounters with providers of approved technical education qualifications or apprenticeships. This will be done in assemblies throughout the year and in National Apprenticeship Week and National Careers Week, in addition to providers attending careers events at school.

#### Year 8

Inspirational Learning Group – July

#### Year 9

East Surrey College T Levels – January

Merrist Wood Land based/Vocational – January

Guildford College – January

East Surrey College Apprenticeships – February

Surrey University – April

Inspirational Learning Group – July

### **Year 10**

ALPS Independent training provider – November

Crawley College - November

Surrey University– January

East Surrey College Apprenticeships – February

### **Year 11**

Reigate College – September

East Surrey College – September

Army – November

ALPS Apprenticeship Registrations - January

### **Management of provider access requests procedure**

A provider wishing to request access should contact:

Mrs A Grew

Careers Officer

01737 243166 / [careers@reigate-school.surrey.sch.uk](mailto:careers@reigate-school.surrey.sch.uk)

### **Opportunities for access**

A number of events, integrated into the school careers programme, will offer providers an opportunity to speak to the children and/or their parents/carers in school or virtually. The school termly careers plan is available on the school website. [www.reigate-school.surrey.sch.uk](http://www.reigate-school.surrey.sch.uk) our school/careers.

Providers are welcome to leave a copy of their prospectus or other relevant course literature for the careers section of the Library. The Library is available to all children at break time, lunchtime and after school during Homework Club.

Please speak to Mrs Grew (Careers Officer) to identify the most suitable opportunity for you.

**Our school safeguarding policy is available on the school website. [www.reigate-school.surrey.sch.uk](http://www.reigate-school.surrey.sch.uk) our school/policies**

### **Premises and Facilities**

Reigate School will make the main hall, classrooms or meeting rooms available for

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discussions between the provider and children as appropriate to the activity. Reigate School will make available any equipment required to support provider presentations. This will all be discussed and agreed in advance of the visit with Mrs Grew (Careers Officer)

### **Complaints**

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers and Enterprise Company via [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk)