***Reigate School***

**CAREERS PROVIDER ACCESS POLICY 2022-2023**

# Introduction

This policy statement sets out Reigate School’s arrangements for managing the access of providers to children at the school for the purpose of giving them information about the provider’s education or training offer. This complies with the school’s legal obligations under Section 42B of the Education Act 1997.

# Child entitlement

All children in Years 8 to 11 are entitled to:

* find out about technical education qualifications and apprenticeship opportunities as part of a careers programme which provides information on the full range of education

and training opportunities at each transition point;

* hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and

group discussions and taster events;

* understand how to make applications for the full range of academic and technical courses.

**Year 7**

Surrey University – December/June

**Year 8**

Surrey University – October

Inspirational Learning Group – July

**Year 9**

East Surrey College T Levels – January

Merrist Wood Land based/Vocational – January

East Surrey College Apprenticeships – February

Surrey University – April

Inspirational Learning Group – July

**Year 10**

Surrey University Universities and Apprenticeships – January

East Surrey College Apprenticeships – February

ALPS Independent training provider – March

**Year 11**

Reigate College – September

East Surrey College - September

# Management of provider access requests procedure

A provider wishing to request access should contact:

Mrs A Grew

Careers Officer

01737 243166 / info@reigate-school.surrey.sch.uk

# Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to speak to the children and/or their parents/carers in school or virtually. The school termly careers plan is available on the school website. [www.reigate-school.surrey.sch.uk](http://www.reigate-school.surrey.sch.uk) our school/careers

Providers are welcome to leave a copy of their prospectus or other relevant course literature for the careers section of the Learning Resource Centre. The Learning Resource Centre is available to all children at break time, lunchtime and after school during Homework Club.

Please speak to Mr Grew (Careers Officer) to identify the most suitable opportunity for you.

**Our school safeguarding policy is available on the school website.** [**www.reigate-school.surrey.sch.uk**](http://www.reigate-school.surrey.sch.uk) **our school/policies**

**Premises and Facilities**

Reigate School will make the main hall, classrooms or meeting rooms available for

discussions between the provider and children as appropriate to the activity. Reigate School

will make available any equipment required to support provider presentations. This will all be

discussed and agreed in advance of the visit with Mrs Grew (Careers Officer)

Complaints

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers and Enterprise Company via [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk)