

Reigate School – Careers - Termly Plan 2025/26

	Gatsby Benchmarks 1. A stable careers programme 2. Learning from career and labour market information 3. Addressing the needs of each pupil 4. Linking curriculum learning to careers 5. Encounters with employers and employees 6. Experiences of workplaces 7. Encounters with further and higher education 8. Personal guidance					
	All year groups/running throughout the year –Careers section on website(1,2,3)/Career resources in the Library(1,2,3)/Access to Morrisby Careers (1,2,3)/All curriculum areas link their subject areas to the world of work (4)/ Employer & employee encounters (5)/Lunchtime careers advice drop in session – Wednesday lunchtimes (3,8)/Job of the week on TV screens around school – new job each week (2,4)/Careers information notice boards around school (2,3,4,7)/Careerometer – Labour market information tool on careers section of school website (2)					
Year	Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
7	Introduction to Careers Assembly/Tutor time/PSHE lessons (1)	Green Careers Week 3–7 November 2025 Tutor time activities/Display screens (2,4,) Tomorrow’s Engineers Week 10-14 November 2025 Tutor time activities/Display screens (2,4) Careers Christmas Event (UofS) (2,4,7)	National Apprenticeship Week 9-13 Feb 2026 Information assemblies Tutor time activities (2,4,5,8) Life Skills – Living in the wider world. Developing skills & aspirations. Careers, teamwork, enterprise skills, raising aspirations, challenging stereotypes. (1,2,3,4)	National Careers Week 2-6 March 2026 (2,4) Employer/employee encounter assemblies (5) Tutor time activities (2,4) Careers in the curriculum (4)	CEIAG Questionnaire (1,3)	Life Skills – Living in the wider world. Financial decision making (1,2,3,8) Enterprise Workshop (UofS) (2,4,7) Camp (5,8)
8	Re-intro Careers Assembly/Tutor time/PSHE lesson (1) GCSE Option choice support – assemblies/tutor time (3)	GCSE Option choice support – assemblies/tutor time (3) 1-1 Independent Careers advice meetings	National Apprenticeship Week 9-13 Feb 2026 Information assemblies Tutor time activities (2,4,5,8)	National Careers Week 2-6 March 2026 (2,4) Employer/employee encounter assembly (5) Tutor time activities	CEIAG Questionnaire (1,3)	Careers sessions/workshops in activities week (2,4,5) Life-Skills – Living in the wider world

		(Choosing GCSE options) PP children (3,8) Green Careers Week 3–7 November 2025 Tutor time activities/Display screens (2,4) Tomorrow’s Engineers Week 10-14 November 2025 Tutor time activities/Display screens (2,4)	Life Skills – Living in the wider world. GSCE Options, Equality of opportunity in careers, Types and patterns of work, LMI & Morrisby Careers sessions. (1,2,3,4)	(2,4) Careers in the curriculum (4)		Digital Literacy (2,3)
9	Re-intro Careers Assembly/Tutor time/PSHE lesson (1) National T Levels Week 13 – 17 Oct 2025 Tutor time activities Yrs 9, 10 and 11 (3,7) Hospitality Apprenticeships Week 29/9/- 5/10 2025 Lessons for Hospitality and Catering children Yrs 9, 10 and 11 (2,3,4)	Green Careers Week 3–7 November 2025 Tutor time activities/Display screens (2,4) Tomorrow’s Engineers Week 10-14 November 2025 Tutor time activities/Display screens (2,4)	National Apprenticeship Week 9-13 Feb 2026 Information assemblies Tutor time activities (2,4,5,8) Life Skills – Setting Goals Learning strengths, career options, setting goals (1,2,3,4) 1x1hr Alternative Routes: Vocational courses, BTECs and T Levels. East Surrey College, Merrist Wood, Guildford College (2,3,4,7) 1x1hr Alternative Routes: Army, Royal	National Careers Week 2-6 March 2026 (2,4) Employer/employee encounter assembly (5) Tutor time activities (2,4) Careers in the curriculum (4) Student Life Event (UofS) (2,3,7)		Careers sessions/workshops in activities week (2,4,5) Careers Hot Desking Event (2,4,5) Life skills – Employability Skills Employability and online presence (2,3,4)

			Alexandra and Albert School Sixth Form (2,3,4,7)			
10	Re-intro Careers Assembly/Tutor time/PSHE lesson (1) National T Levels Week 13 – 17 Oct 2025 Tutor time activities Yrs 9, 10 and 11 (3,7) Hospitality Apprenticeships Week 29/9/- 5/10 2025 Lessons for Hospitality and Catering children Yrs 9, 10 and 11 (2,3,4)	Work experience Support (5,6) Green Careers Week 3–7 November 2025 Tutor time activities/Display screens (2,4) Tomorrow's Engineers Week 10-14 November 2025 Tutor time activities/Display screens (2,4)	National Apprenticeship Week 9-13 Feb 2026 Information assemblies Tutor time activities (2,4,5,8) 1x1hr Alternative Routes: Independent training provider apprenticeships (Gatwick Airport), Crawley College (2,3,4,7) 1x1hr Post 16 and 18 Pathways (UofS) (1,3,4,7,8) Work experience support (5,6) Life-skills – Living in the Wider World LMI & Morrisby Careers sessions. (2,4,8)	National Careers Week 2-6 March 2026 (2,4) Employer/employee encounter assembly (5) Tutor time activities (2,4) Careers in the curriculum (4) Work experience support (5,6)	Work experience support (5,6) Tutor-time - How to get the most from your 1-1 careers meeting. Pre-planning questionnaire. (1,3,8) 1-1 Independent Careers advice meetings. (8)	1-1 Independent Careers advice meetings. (8) Reigate College Taster Day (7) East Surrey College Taster Day (7) Life-skills – Work experience Preparation for and evaluation of work experience and readiness for work. Overcoming problems at work. (1,2,3,4,6) Work Experience (4 days) (5,6)

11	Life-Skills – Living in the wider world. Next steps. Application processes and skills for further education, employment and career progress. WEX reflection. CV writing. (2,4,7) Tutor-time - How to get the most from your 1-1 careers meeting. Pre-planning questionnaire. (1,3,8) 1-1 Independent Careers advice meetings (8) College applications Assembly (Reigate College/East Surrey College) (7) National T Levels Week 13 – 17 Oct 2025 Tutor time activities Yrs 9, 10 and 11 (3,7) Hospitality Apprenticeships Week 29/9/- 5/10 2025 Lessons for Hospitality and Catering children Yrs 9, 10 and 11 (2,3,4)	1-1 Independent Careers advice meetings. (8)	1-1 Independent Careers advice meetings. (8) National Apprenticeship Week 9-13 Feb 2026 Information assemblies Tutor time activities (2,4,5,8) CEIAG questionnaire (1,3) ALPS (Association Learning Providers Surrey) Apprenticeship registration workshop (3,7)	National Careers Week 2-6 March 2026 (2,4) Employer/employee encounter assembly (5) Tutor time activities (2,4) Careers in the curriculum (4)		GCSES results handout (7) Support and guidance following results release (3,8)
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Parent/carers CEIAG questionnaire Year 9 and year 11 – Spring term

Personal Guidance

All children can access Morrisby Careers and Success at Schools for personal guidance. Links can be found on the Careers page of the school website.

