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| **Reigate School – Careers - Termly Plan 2024/25** |
|  | **Gatsby Benchmarks**1. A stable careers programme2. Learning from career and labour market information3. Addressing the needs of each pupil4. Linking curriculum learning to careers5. Encounters with employers and employees6. Experiences of workplaces7. Encounters with further and higher education8. Personal guidance |
|  | **All year groups/running throughout the year** –Careers section on website(1,2,3)/Career resources in the Library(1,2,3)/Access to Morrisby Careers (1,2,3)/All curriculum areas link their subject areas to the world of work (4)/ Employer & employee encounters (5)/Lunchtime careers advice drop in session – Wednesday lunchtimes (3,8)/Job of the week on TV screens around school – new job each week (2,4)/Careers information notice boards around school (2,3,4,7)/Careerometer – Labour market information tool on careers section of school website (2) |
| **Year**  | **Autumn 1** | **Autumn 2** | **Spring 1** | **Spring 2** | **Summer 1** | **Summer 2** |
| **7** | Introduction to CareersAssembly/Tutor time/PSHE lessons (1) Careers Christmas Event (UofS) (2,4,7) |  | **National Apprenticeship Week 10-14 Feb 2025** Information assembliesTutor time activities(2,4,5,8)**Life Skills – Living in the wider world. Developing skills & aspirations**.Careers, teamwork, enterprise skills, raising aspirations, challenging stereotypes. (1,2,3,4) | **National Careers Week 3-7 March** **2025** (2,4)Employer/employee encounter assemblies (5)Tutor time activities(2,4)Careers in the curriculum (4) | CEIAG Questionnaire (1,3) | **Life Skills – Living in the wider world**. Financial decision making(1,2,3,8)Enterprise Workshop (UofS) (2,4,7)Camp (5,8) |
| **8** | Re-intro Careers Assembly/Tutor time/PSHE lesson (1)GCSE Option choice support – assemblies/tutor time (3)Choosing Options Event (UofS) (3,4,7) | GCSE Option choice support – assemblies/tutor time(3)1-1 Independent Careers advice meetings (Choosing GCSE options) PP children (3,8)  | **National Apprenticeship Week 10-14 Feb 2025**Information assembliesTutor time activities(2,4,5,8)**Life Skills – Living in the wider world.** GSCE Options, Digital literacy, LMI & Morrisby Careers sessions. | **National Careers Week 3-7 March** **2025** (2,4)Employer/employee encounter assembly (5)Tutor time activities(2,4)Careers in the curriculum (4) | CEIAG Questionnaire (1,3) | Careers sessions/workshops in activities week(2,4,5) |
| **9** | Re-intro Careers Assembly/Tutor time/PSHE lesson (1) |  | **National Apprenticeship Week 10-14 Feb 2025**Information assembliesTutor time activities(2,4,5,8)**Life Skills – Employability skills**Employability and online presence(1,2,3,4)1x1hr Alternative Routes: Vocational courses, BTECs and T Levels. East Surrey College, Merrist Wood, Guildford College(2,3,4,7)1x1hr Alternative Routes: Army, Royal Alexandra and Albert School Sixth Form(2,3,4,7) | **National Careers Week 3-7 March** **2025** (2,4)Employer/employee encounter assembly (5)Tutor time activities(2,4)Careers in the curriculum (4) |  | Careers sessions/workshops in activities week(2,4,5)Careers Hot Desking Event (2,4,5) |
| **10** | Re-intro Careers Assembly/Tutor time/PSHE lesson (1) | Work experience Support (5,6) | **National Apprenticeship Week 10-14 Feb 2025**Information assembliesTutor time activities(2,4,5,8)1x1hr Alternative Routes: Independent training provider apprenticeships (ALPS), Crawley College (2,3,4,7)1x1hr Post 16 and 18 Pathways (UofS)(1,3,4,7,8)Work experience support (5,6)**Life-skills – Work experience**Preparation for and evaluation of workexperience and readiness for work. Overcoming problems at work, LMI & Morrisby Careers sessions.(1,2,3,4,6) | **National Careers Week 3-7 March** **2025** (2,4)Employer/employee encounter assembly (5)Tutor time activities(2,4)Careers in the curriculum (4)Work experience support (5,6) | Work experience support (5,6)Tutor-time - How to get the most from your 1-1 careers meeting. Pre-planning questionnaire. (1,3,8)1-1 Independent Careers advice meetings. (8) | 1-1 Independent Careers advice meetings. (8)Reigate College Taster Day (7)East Surrey College Taster Day (7)Work Experience (4 days) (5,6) |
| **11** | **Life-Skills – Living in the wider world. Next steps**.Application processes and skills for further education, employment and career progress.Tutor-time - How to get the most from your 1-1 careers meeting. Pre-planning questionnaire. (1,3,8)1-1 Independent Careers advice meetings (8)College applications Assembly (Reigate College/East Surrey College) (7)Exploring Jobs Workshop (UofS) (2,4,7) | 1-1 Independent Careers advice meetings. (8) | 1-1 Independent Careers advice meetings. (8)**National Apprenticeship Week 10-14 Feb 2025**Information assembliesTutor time activities(2,4,5,8)CEIAG questionnaire (1,3)ALPS (Association Learning Providers Surrey) Apprenticeship registration workshop(3,7) | **National Careers Week 3-7 March** **2025** (2,4)Employer/employee encounter assembly (5)Tutor time activities(2,4)Careers in the curriculum (4) |  | GCSES results handout (7)Support and guidance following results release(3,8) |

Parent/carers CEIAG questionnaire Year 9 and year 11 – Spring term

**Personal Guidance**

All children can access Morrisby Careers and Success at Schools for personal guidance. Links can be found on the Careers page of the school website.